

# **TOWN OF DAVIE**

## **TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Herb Hyman/797-1016

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** n/a

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF FISHKIND & ASSOCIATES TO PROVIDE AN ECONOMIC DEVELOPMENT AND FISCAL IMPACT ANALYSIS AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

**REPORT IN BRIEF:** The Town solicited competitive sealed proposals for consulting services to provide an economic development and fiscal impact analysis. RFP documents were sent to nineteen (19) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received four (4) proposals. The selection committee short listed the top proposers to make an oral presentation. Following oral presentations, the selection committee ranked the firms. The recommendation is for Fishkind & Associates as the top ranked firm in accordance with the ranking totals attached hereto.

**PREVIOUS ACTIONS:** Not applicable.

**CONCURRENCES:** The firm of Fishkind & Associates was chosen by the selection committee.

**FISCAL IMPACT:**

Has request been budgeted?      yes

If yes, expected cost: to be negotiated

Account Name: Administration-Contractual Services Account

Additional Comments: Not applicable

**RECOMMENDATION(S):** Motion to approve the resolution.

**Attachment(s):**

Procurement Authorization

Selection Committee Rankings



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF FISHKIND & ASSOCIATES TO PROVIDE AN ECONOMIC DEVELOPMENT AND FISCAL IMPACT ANALYSIS AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals for consulting services to provide an economic development and fiscal impact analysis; and

WHEREAS, the selection committee has selected Fishkind & Associates as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of Fishkind & Associates as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

**TOWN OF DAVIE  
PROCUREMENT AUTHORIZATION**

**ACCOUNT NUMBER.**

001-0102-512-0502

**BUDGET ITEM & DESCRIPTION**

Economic Development & Fiscal Impact  
Analysis

**APPROXIMATE COST**

\*\$50,000.

**\* NOTE: The Economic Development Committee will provide half of the funding for this project.**

**METHOD OF PROCUREMENT (check the one that applies)**

- ☒ Open Competitive Bidding  
☐ Piggyback on Contract Number \_\_\_\_\_  
☐ Sole Source

**CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED**

Signed \_\_\_\_\_  
Department Head

Have Funds been Reserved N/A  
Date 6/16/02 Signed AD

Signed \_\_\_\_\_  
Town Administrator

**BIDS SUBMITTED**

<u>VENDOR</u>	<u>COST</u>
FISHKIND & ASSOCIATES	RANKED 1 <sup>ST</sup>
PMG ASSOCIATES	RANKED 2 <sup>ND</sup>
WILBUR SMITH ASSOCIATES	RANKED 3 <sup>RD</sup>
GROWTH MANAGEMENT	RANKED 4 <sup>TH</sup>

Signed \_\_\_\_\_  
Purchasing Specialist

**TOWN ADMINISTRATOR'S RECOMMENDATION**

Vendor

Cost

FISHKIND & ASSOCIATES

RANKED 1<sup>ST</sup>

Signed \_\_\_\_\_  
Town Administrator

	1	2	3	4	5
1	ECONOMIC DEVELOPMENT & FISCAL IMPACT ANALYSIS				
2					
3					
4					
5					
6	COMMITTEE MEMBER	GROWTH	PMG	FISHKIND & ASSOCIATES	WILBUR SMITH ASSOCIATES
7		MANAGEMENT	ASSOCIATES	ASSOCIATES	
8	C. MENKE	4	2	1	3
9	R. MUNIZ	4	1	2	3
10	B. BERNARD	3	2	1	4
11	M. KUTNEY	3	2	1	4
12	M. WU	4	2	1	3
13	J. INKLEBARGER	4	2	1	3
14	H. HYMAN	4	3	1	2
15					
16					
17	TOTAL	26	14	8	22
18					
19	RANKING	4	2	1	3
20					